

Meeting Notice
LOCAL DEVELOPMENT CORPORATION
Financial/Investment Committee Meeting
Old Town Hall
IDA/LDC Offices Room 234A
350 Front Street, Hempstead
8:35 a.m.
November 18, 2021

*Note: Visitors to the Town of Hempstead are encouraged to wear masks and socially distance if unvaccinated.

Members: Florestano Girardi, Chairman, Eric Mallette, Robert Bedford, Thomas Grech, Mike Lodato and Fred Parola

- Review and Adoption of LDC Fund Balance Policy

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TOWN OF Hempstead Local Development Corporation

POLICY ON FUND BALANCE

It is Board's fiduciary duty is to provide a fiscally responsible financial plan that considers both the short and long-term needs of the LDC.

While the expenditures for the base operations of the LDC are stable, the revenue streams are typically dependent on the number and magnitude of projects that are approved. Even when one or more projects may be pending, the actual timing of closings is dependent upon many external factors, including the ability of the applicant to obtain financing, the current economic conditions, and relationships with the applicant's key business partners. These factors contribute to a sometimes extended period of time between the company's LDC application and closing.

Level of Fund Balance

Given the possibility of a lengthy period elapsing before project fees are realized, a reasonable minimum, fund balance level would be approximately eight times the average annual expenses. The maximum target level will be fifteen times the average annual budget for the previous three years.

Actions to be Taken to Maintain the Fund Balance

If the fund balance is projected to fall below the minimum targeted level by calendar year, a plan for recommended expenditure reductions and/or revenue increases shall be submitted to the Finance Committee as well as the CEO and the Chief Financial Officer. The plan to restore the minimum/maximum fund balance will be presented and adopted by the Board.

The Policy, and the determination of the appropriate minimum/maximum balance amount, shall be reviewed annually.

Created 9/23/21

040-2021 LDC

Ayes:

Nays:

Adopted: 11/18/21

Florestano Girardi
Chairman