

AGENDA

Town of Hempstead Local Development Corporation
Board Meeting
Courtroom, 2nd Floor
350 Front Street, Hempstead, NY
November 21, 2023, 9:30 AM
or following the Town of Hempstead IDA Meeting

- *Notes: Masks are no longer mandated. The Town of Hempstead LDC continues to encourage social distancing at public meetings.

A Livestream of the meeting may also be viewed at www.tohlcdc.org. Select “Meeting Information and then Youtube – Live Stream and Recorded Meetings.”

The Agenda will include but not be limited to:

- Call the meeting to order
- Announcements
- Confirm the presence of a Quorum
- Public Comment with respect to Agenda items

Confirm Roll call and attendance

New Business:

- Informational Update on the joint effort between the TOH LDC and the Department of Occupational Resources, to assist in Career Planning, Occupational Skills, Training Programs, Career and Computer skills workshops and other job training programs that may be created or available to the residents of the Town of Hempstead.
- Consideration and approval of the Minutes of October 24, 2023

Report of the treasurer:

- Financial Statements & Expenditure List
October 18, 2023 –November 14, 2023

Committee Updates:

Adjournment:

Chairman Approval: 11/9/23

Contact: Michael Lodato, Corporate Administrator: michlod@hempsteadny.gov, 516-489-5000 x3706

Michael Lodato

From: Kurt Rockensies <KRockensies@hempsteadworks.com>
Sent: Wednesday, October 25, 2023 3:31 PM
To: Michael Lodato
Cc: Eric Mallette
Subject: June & July 2023 Report

Caution

This email originated from outside of the Town of Hempstead. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Mike,

My apologies for the delay in getting these reports to you. Below is the report for both June and July 2023. There was an increase of \$590.00 from Mays report to June. There was no additional changes or updates from June to July.

Opportunities Long Island

7 Town of Hempstead residents that started a training program on January 31st called Opportunities Long Island and now have completed. They are from the following towns and their status of employment:

- Uniondale resident successfully completed training, went on interviews but did not pass the sheet metal test. Currently working two jobs.
- East Meadow resident successfully completed training, is employed with Iron Workers Local 580 as of June 23, 2022. He is working 40 hours a week, \$20/HR with vacation, annuity, insurance, and pension.
- Elmont resident successfully completed the training, is employed in the Sheet Metal Worker Union Local 28 as of April 25, 2022. He is working 40 hours a week, \$18.32/HR with vacation, annuity, insurance, and pension.
- Baldwin resident successfully completed training, now employed by Local 25 Electricians as of September 12, 2022. He is making \$16.95 /HR with vacation, annuity, insurance, and pension.
- Hempstead resident successfully completed the training, is employed in the Sheet Metal Worker Union Local 28 as of April 25, 2022. He is working 40 hours a week, \$18.32/HR with vacation, annuity, insurance, and pension.
- Valley Stream resident successfully completed training, went on interviews, now employed by Union SMART Local 28 Sheet metal , gets \$18.32/HR with vacation, annuity, insurance, and pension.
- West Hempstead resident successfully completed training, is employed in the Steamfitters – Local 638 as of August 1, 2022. He is working 40 hours a week, \$22.00/HR with vacation, annuity, insurance, and pension.

- Opportunities Long Island is an intensive 240-hour training program (8 weeks) which includes OSHA 30, Blueprint Reading, and much more to help prepare residents for a career in the building and construction trades of the Nassau-Suffolk Building Trades.
- The tuition for this program is \$6,000 a resident.
- **Opportunities Long Island total cost as of 7/31/2023: \$40,212.50**

Access Careers

- Hempstead resident attended “Patient Care Technician” course that is 120 hours of training. The total cost of training is \$2,500. They were enrolled 11/14/2022 and training was completed 12/22/2022. They are currently employed by Northwell Hospital.
- Hempstead resident attending “Patient Care Technician” course that is 120 hours of training. The total cost of training is \$2,500. They were enrolled 3/27/2023 and training completed 6/25/2023. They are currently looking for full time employment.
- West Hempstead attending “Medical Assistant” course that is 900 hours of training. The total cost of training is \$13,995. They were enrolled 1/30/2023 and completed training 8/25/2023. They are currently looking for full time employment.
- **Access Careers total cost as of 7/31/2023: \$18,995.00**

Hunter Business School

- Uniondale resident currently attending “LPN – Licensed Practical Nurse” course that is 1,332 hours of training. The total cost of training is \$14,652. They are enrolled as of 1/04/2023 and training is scheduled to be completed by 12/01/2023.
- Jamaica resident attended Medical assistant course from 3/08/2022 to 5/23/23. The total cost of training is \$4,388.00. They are currently employed with Queens Village Primary.
- Freeport resident attended Medical Office Administration course from 6/22/22 to 11/28/22. The total cost was \$90.00. They are currently employed.
- **Hunter Business total cost as of 7/31/2023: \$19,130.00**

Commercial Driver Training, Inc.

- Hempstead resident attended “Career training 1 – tractor trailer” course that is 304 hours of training. The total cost of training is \$8,300 which includes exam and licensing voucher. They were enrolled as of May 9, 2022, and successfully completed as of August 25, 2022, passed Road Test on August 29, 2022, and now employed.
- Valley Stream resident attended “ CDL B Career Course (Full & Part time)” course that is 136 hours of training. The total cost of training is \$5,805 which include exam and licensing voucher. They were enrolled as of June 6, 2022, and successfully completed training as of September 22, 2022 and passed Road test on October 11, 2022 and now employed.
- **Commercial Driver Training, Inc. total cost as of 7/31/2023: \$14,105.00**

Nassau BOCES

- Freeport resident attend “OSHA 30 and Blueprint”, enrolled in “trade electric” – 4/18/23 to 5/18/23; The total cost of training \$795.00. They are currently working at CP Nassau as Teacher assistant.
- North Baldwin resident enrolled in “Trade electric 4” from 1/10/22 to 12/21/22. The total cost of training is \$4,495.00 They are currently for Electrical company as of 5/31/2023.
- Hempstead resident attend “refrigeration and air conditioning 1” from 4/17/23 to 6/26/2023. The total cost of training is \$1,095.00. They are currently looking for full time employment.

- Westbury resident attend auto collision 1 & 2 from 4/26/22 to 12/22/22. The total cost of training is \$1,095.00. They are currently looking for full time employment.
- West Hempstead resident attend “cosmetology” 1000 hours from 10/04/21 to 6/30/23. The total cost of training is \$9,660.00. They are currently employed by East Coast Hair Studio as of 4/31/2023.
- Hempstead resident attend Plumbing course from 6/05/23 to 6/21/23. The total cost of training is \$495.00. They are currently looking for full time employment.
- Hempstead resident attend OSHA 10 course on 6/12/23. The total cost of training is \$95.00. They are currently looking for full time employment.
- **Nassau BOCES total cost as of 7/31/2023: \$17,730.00**

Molloy University

- Seaford resident currently attending CASAC course from 2/06/2023 to 9/01/2024. Total cost of training is \$5,910.00. Currently employed with Social Services.
- Long Beach resident attended “Child Development Associate” from 2/08/2023 until 6/28/2023 and completed her credential exam working in childcare. The total cost of training is \$950.00. They are currently looking for full time employment.
- Estagheu Asefa - resident taking “XX” course from 3/01/2022 until 2/28/2023. The total cost of training is \$2,425.00. They are currently looking for full time employment.
- Freeport resident taking “medical assistant” course from 7/10/2021 until 12/31/2023. The total cost of training is \$1,220.00.
- Glen Oaks resident taking CASAC program from 9/08/2021 until 11/30/2023. The total cost of training is \$5,910.00.
- Marie Frangipane – resident taking “XX” course from 9/13/2011 until 12/30/2022. The total cost of training is \$550.00. They are currently looking for full time employment.
- Jairo Ventura – resident taking “XX” course from 1/05/2022 until 7/25/2023. The total cost of training is \$5,910.00. They are currently looking for full time employment.
- **Molloy University total cost as of 7/31/2023: \$22,875.00**

Site Safety training

- Valley Stream resident took training to qualify for “*On the Job training*” at **Best American Welding, Inc.**, he is still completing his Welding classes at BOCES. The total safety training cost was \$300.00.
- **Site Safety training total cost as of 7/31/2023: \$300.00**

Transfer Inc.

- I have gone into the following school districts presenting HempsteadWorks In-School & Out of School Youth Services programs that are offered and bringing Transfer VR headsets for youth to try:
 - o Hempstead
 - o Uniondale
 - o Baldwin
 - o Freeport
 - o Lynbrook
 - o West Hempstead
 - o Rockville Centre
 - o Roosevelt
 - o Bellmore/North Bellmore/Merrick/North Merrick

- Seaford
- Sewanhaka School District which includes high schools in Franklin Square, New Hyde Park, Floral Park, and Elmont.
- Long Beach
- Youth have the opportunity to experience different occupations and what those jobs look like.
- The bundle contains full access to the career exploration tool, 200+ training modules, and on-call technical support resources. Each bundle costs \$5,000, and we will receive a \$250 discount per headset for four of the five years. The total amount for the purchase will be \$144,000 (\$5,000 per headset * 6 headsets * 1 year + \$4,750 per discounted headset * 6 headsets * 4 years).
- Career exploration – plumbing, electrical, HVAC, contracting, automotive, manufacturing, and soon will have access to Information Technology and Medical professions.
- 6 Virtual Reality Oculus sets, customer success manager, implementation training, and technical support services
- **Transfer VR total cost as of 7/31/2023: \$144,000.00**

Total IDA accrued amount on training as of 7/31/2023: \$277,347.50.

If you have any questions, please let me know.

Kurt Rockensies
Deputy Commissioner DOOR
Town of Hempstead
50 Clinton Street Suite 400
Hempstead NY 11550
(516) 485-5000 Ext. 1154

Michael Lodato

From: Kurt Rockensies <KRockensies@hempsteadworks.com>
Sent: Wednesday, October 25, 2023 2:56 PM
To: Michael Lodato
Cc: Eric Mallette
Subject: May 2023 Report

Caution

This email originated from outside of the Town of Hempstead. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Mike,

My apologies for the delay in getting these reports to you. As you can see below there are some customers that had gotten extensions on their trainings back in 2021 due to COVID restrictions. Since our WIOA Federal funding has constraints as to what period you can use certain grants, we used some of the IDA funding to fund courses that were more than a few years long to ensure customers could continue training.

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- Queens resident taking “Home Inspection” course from 3/01/2022 until 2/28/2023. The total cost of training is \$2,425.00. They are currently looking for full time employment.
- Freeport resident taking “medical assistant” course from 7/10/2021 until 12/31/2023. The total cost of training is \$1,220.00.
- Glen Oaks resident taking CASAC program from 9/08/2021 until 11/30/2023. The total cost of training is \$5,910.00.
- Howard Beach resident taking “ Real Estate” course from 9/13/2011 until 12/30/2022. The total cost of training is \$550.00. They are currently looking for full time employment.
- Roosevelt resident taking “NY State Credential Alcohol & Substance” course from 1/05/2022 until 7/25/2023. The total cost of training is \$5,910.00. They are currently looking for full time employment.
- **Molloy University total cost as of 5/31/2023: \$22,875.00**

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- Sewanhaka School District which includes high schools in Franklin Square, New Hyde Park, Floral Park, and Elmont.
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- Youth have the opportunity to experience different occupations and what those jobs look like.
- The bundle contains full access to the career exploration tool, 200+ training modules, and on-call technical support resources. Each bundle costs \$5,000, and we will receive a \$250 discount per headset for four of the five years. The total amount for the purchase will be \$144,000 (\$5,000 per headset * 6 headsets * 1 year + \$4,750 per discounted headset * 6 headsets * 4 years).
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- 6 Virtual Reality Oculus sets, customer success manager, implementation training, and technical support services
- **Transfer VR total cost as of 5/31/2023: \$144,000.00**

Total IDA accrued amount on training as of 5/31/2023: \$276,757.50.

If you have any questions, please let me know.

Kurt Rockensies
Deputy Commissioner DOOR
Town of Hempstead
50 Clinton Street Suite 400
Hempstead NY 11550
(516) 485-5000 Ext. 1154

Board Members
Florestano Girardi
Thomas Grech
Dr. Eric C. Mallette
Jack Majkut
Robert Bedford
Jerry Kornbluth, Ph.D
Jill Mollitor

Frederick E. Parola
Chief Executive Officer

Town of Hempstead



Local
Development
Corporation

350 FRONT STREET HEMPSTEAD, NY 11550-4037
(516) 489-5000 EXT. 4200 • (516) 489-3179

Minutes
Town of Hempstead
Local Development Corporation Meeting
350 Front Street
Courtroom
Hempstead, New York 11550

Agenda
October 24, 2023
9:30 AM (or after the conclusion of the IDA Meeting)

Agenda: Consideration of an Approval of Adelphi University Sublease for rooftop solar panels, Consideration and Appointment of the Procurement Officer, Consideration and Adoption of the Conflict of Interest Policy, Consideration and Adoption of the Audit Committee Charter, Consideration and Adoption of the Finance/Investment Committee Charter, Consideration and Adoption of the Governance Committee Charter, Consideration and Adoption of the Purchasing and Procurement Guidelines, Consideration and Adoption of the Real Property Acquisition Policy, Consideration and approval of the Minutes of September 19, 2023, Adoption of the Budget for 2024, Adoption of the Four Year Financial Plan, Financial Statements and Expenditure List: September 12, 2023 – October 17, 2023

Those in Attendance: Florestano Girardi, Chairman
Eric Mallette, Treasurer
Jack Majkut, Secretary
Jerry Kornbluth, Member
Robert Bedford, Member
Jill Mollitor, Member

Excused: Thomas Grech, Vice Chairman
Paul O'Brien, Esq., Bond Counsel

Also in Attendance: Frederick E. Parola, CEO

Edie Longo, CFO
Arlyn Eames, Deputy CFO
Michael Lodato, Corporate Administrator
Laura Tomeo, Deputy Corporate Administrator
John E. Ryan, Esq., Corporation Counsel
William Weir, Esq., Bond Counsel

The Chairman confirmed a Quorum. The Meeting was called to order at 9:59 AM

Approval of Adelphi University Sublease for rooftop solar panels: Adelphi University submitted a letter requesting to sub-lease solar panels for the building rooftop. Florestano Girardi made a motion to approve Adelphi's request. This was seconded by Eric Mallette. All were in favor, Motion carried.

Adoption of a resolution appointing the Procurement Officer: Florestano Girardi made a motion to adopt a resolution appointing Frederick Parola as the Procurement Officer for the LDC. This was seconded by Eric Mallette. All were in favor, Motion carried.

Adoption of the Conflict-of-Interest Policy: Florestano Girardi made a motion to adopt the Conflict of Interest Policy. This was seconded by Jerry Kornbluth. All were in favor, Motion carried.

Consideration and Adoption of the Audit Committee Charter: Florestano Girardi made a motion to adopt the Audit Committee Charter as approved by the Audit Committee at the September meeting. This was seconded by Eric Mallette. All were in favor, Motion carried.

Consideration and Adoption of the Finance/Investment Committee Charter: Florestano Girardi made a motion to adopt the Finance Committee Charter, as approved by the Finance/Investment Committee at their meeting in September. This was seconded by Jerry Kornbluth. All were in favor, Motion carried.

Consideration and Adoption of the Governance Committee Charter: Florestano Girardi made a motion to adopt the Governance Committee Charter, as approved by the Governance Committee in September. This was seconded by Eric Mallette. All were in favor, Motion carried.

Consideration and Adoption of the Purchasing and Procurement Guidelines Policy: Florestano Girardi made a motion to adopt the Purchasing and Procurement Guidelines Policy. This was seconded by Jerry Kornbluth. All were in favor, Motion carried.

Consideration and Adoption of the Real Property Acquisition Policy: Florestano Girardi made a motion to adopt the Real Property Acquisition Policy. This was seconded by Jill Mollitor. All were in favor, Motion carried.

Minutes of September 19, 2023: The board was furnished with a copy of the September 19, 2023 Board Meeting Minutes. Florestano Girardi made a motion to waive the reading of the minutes and adopt the minutes. This motion was seconded by Eric Mallette. All were in favor. Motion carried.

Adoption of Budget for 2024: The Board was furnished with a final 2024 Budget as presented. The Board did not have any questions and there were no comments during the public comment period. Florestano Girardi made a motion to approve the 2024 Budget. This was seconded by Jack Majkut. All were in favor, Motion carried.

Adoption of the 4-Year Financial Plan: The Board was furnished with the 4-Year Financial Plan. The Board did not have any questions. Florestano Girardi made a motion to approve the 4-Year Financial Plan. This was seconded by Eric Mallette. All were in favor, Motion carried.

Treasurer's Report: The board was furnished with the Financial Statements and Expenditure List for September 12, 2023 –October 17, 2023. Eric Mallette advised the board all finances were in order.

With all business concluded, Florestano Girardi made a motion to close the meeting. This was seconded by Eric Mallette. All were in favor. Motion carried. The meeting was closed at 10:09 am.

Florestano Girardi
Chairman
November 21, 2023

9:00 AM

11/14/23

Accrual Basis

Town of Hempstead Local Development Corporation

Account QuickReport

As of November 14, 2023

Type	Date	Num	Name	Memo	Split	Amount	Balance
200 · Cash							13,512.77
200-33 · Bank of America Checking -6632							13,512.77
Check	10/20/2023	Electr...	Paychex	Payroll Fee 10...	2100-01 · PAY...	-59.22	13,453.55
Check	10/20/2023	Electr...	Bank of America	Payroll Taxes ...	-SPLIT-	-1,299.89	12,153.66
Check	10/20/2023	5265	Edie Longo	LDC Part Tim...	-SPLIT-	-624.56	11,529.10
Check	10/20/2023	5266	Frederick E. Parola	LDC Part Tim...	-SPLIT-	-1,915.57	9,613.53
Deposit	10/25/2023			Deposit	470-01 · Other r...	8,000.00	17,613.53
Check	11/3/2023	Electr...	Bank of America	Payroll Taxes ...	-SPLIT-	-1,283.17	16,330.36
Check	11/3/2023	Electr...	Paychex	Payroll Fee 11...	2100-01 · PAY...	-59.22	16,271.14
Check	11/3/2023	5267	Edie Longo	LDC Part Tim...	-SPLIT-	-683.24	15,587.90
Check	11/3/2023	5268	Frederick E. Parola	LDC Part Tim...	-SPLIT-	-1,854.53	13,733.37
Check	11/6/2023	1531	WB Mason	Account: C314...	522-07 · Office ...	-332.62	13,400.75
Total 200-33 · Bank of America Checking -6632						-112.02	13,400.75
Total 200 · Cash						-112.02	13,400.75
TOTAL						-112.02	13,400.75

9:00 AM

11/14/23

Accrual Basis

Town of Hempstead Local Development Corporation

Account QuickReport

As of November 14, 2023

Type	Date	Num	Name	Memo	Split	Amount	Balance
200 · Cash							2,099,990.23
200-34 · Bank of America Savings -3706							2,099,990.23
Total 200-34 · Bank of America Savings -3706							2,099,990.23
Total 200 · Cash							2,099,990.23
TOTAL							2,099,990.23